

Supplier – One Time setup Manual

Please choose the correct operating system to download Citrix.

Windows Users : <http://www.citrix.com/English/ss/downloads/details.asp?downloadId=2304987&productId=186>

Please click on download.

General Documentation

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For Web Access

Citrix Online plug-in - Web	All Languages	10/28/10	13.4 MB	.exe	Download
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For Admin Use Only

Citrix Online plug-in - Admin	All Languages	10/28/10	16.2 MB	.exe	Download
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MAC Users: <http://www.citrix.com/English/ss/downloads/details.asp?downloadId=2309129&productId=186>

General Documentation

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For Web Access

Citrix Online plug-in for Mac - Web	English	8/26/10	18.2 MB	.dmg	Download
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For Admin Use Only

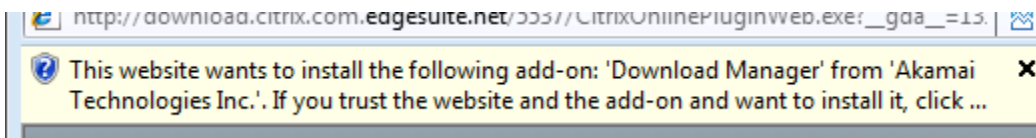
Citrix Online plug-in for Mac - Admin	English	8/26/10	25.1 MB	.dmg	Download
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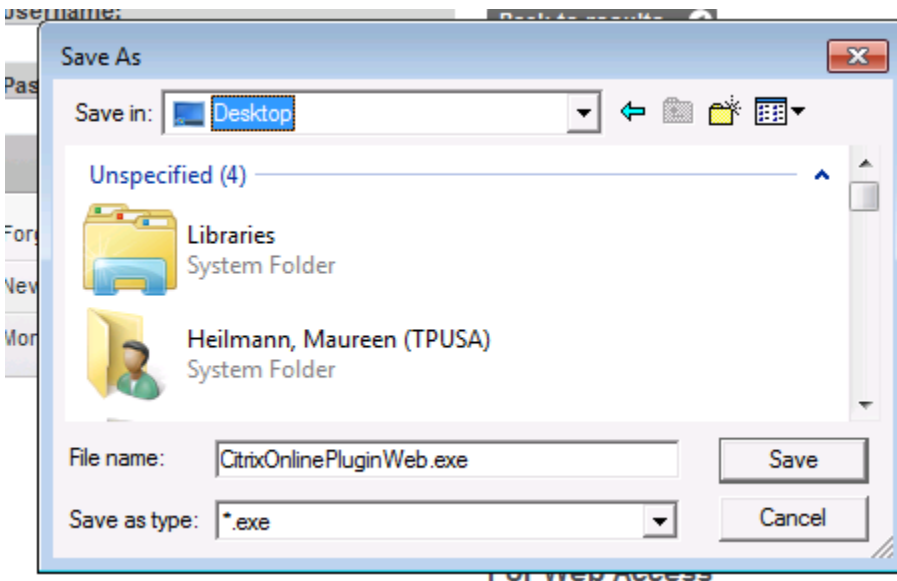
Please click on download now.



Please right click to allow the add-on.

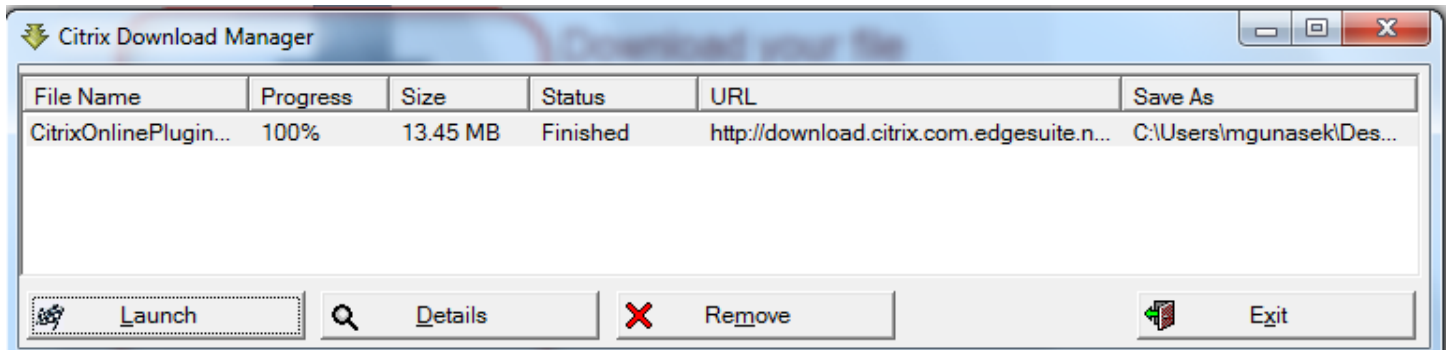


Click Install and click save to your computer.



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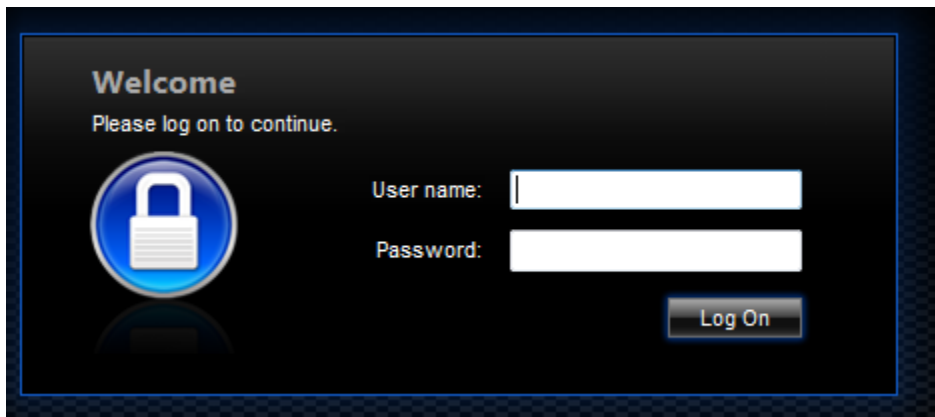
Now select “Launch” to install the software and confirm “yes” or “Allow” to install successfully



After successful installation of Citrix

Select the link <https://suppliercollaborationhub.tpna.com/>

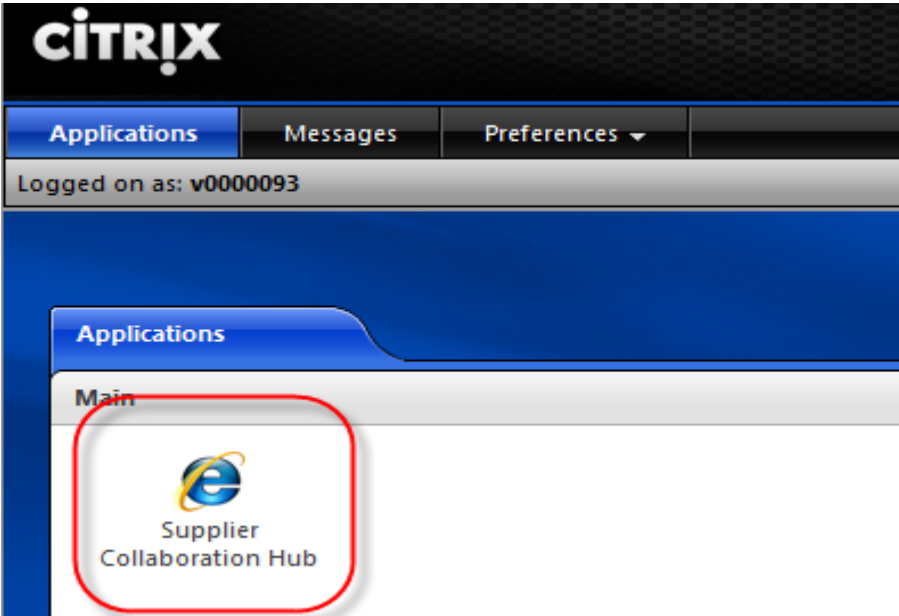
Enter your supplied user name in the first box and the supplied password in the second box as labeled and hit “Log On”.



This will prompt you to reset the password and then confirm the password again. The password should be set with minimum of at least one upper case and one number containing 7 or more alphanumeric characters in length.

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Select "Supplier Collaboration Hub" to access the link to Takeda's SRM system



Under 'Links' select the tab to 'Submit Invoices/Confirmations' to enter invoice details

